

District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 13-018

Date: August 20, 2012

To: District Fiscal Directors
Charter School Administrators

From: Jenina Salcedo

Re: TK Class Size Penalties

The purpose of this bulletin is to notify you that the California Department of Education (CDE) has not provided guidance regarding the attendance reporting requirements for Transitional Kindergarten (TK) students. The CDE estimates that procedures will be released with the Attendance/Revenue Software in November. Therefore, it is the recommendation of the Santa Clara County Office of Education (SCCOE) that TK attendance is tracked separately from Kindergarten students. For class size reporting purposes, it is confirmed that TK will be reported together with Kindergarten and have the same class-size requirements that apply to regular kindergarten classes as defined in Education Code 41378.

Please visit the CDE website for other Frequently Asked Questions regarding TK:
(<http://www.cde.ca.gov/ci/gs/em/kinderfaq.asp>)

Please distribute this memo within your District as deemed appropriate.